



PHH Media

Message from Toby

The holiday season is here and we are so thankful for the families and nurses that came to visit us during our Halloween party! **Pediatric Home Healthcare** has so many reasons to give thanks this year, but we are most thankful for **all of you!** The passion and dedication you have for the families and the PHH mission are shown through the great job you do each and every day.

We have two mandatory meetings coming up. Rachel D. is a VERY good Dietician with Shield HealthCare and will be in **Dallas November 19, 2013** from 11a-1p and **FTW November 22, 2013** from 11a-1p to do an in-service (lunch included) on feeds. Immediately after the in-service there will be a roll out of our Occupational Accident Insurance from 1p-2p.

November is a National Home Care & Hospice Month plus National Family Caregivers Month.

For more information, see the [official proclamation by the President of the United States of America](#):

"Across our country, more than 60 million Americans take up the **selfless and unheralded work** of delivering care to seniors or people with disabilities or illnesses. The role they play in our healthcare system is one we must recognize and support. During National Family Caregivers Month, we thank these tireless heroes for the long, **challenging work** they perform behind closed doors and without fanfare every day, and we recommit to ensuring the well-being of their loved ones and of the caregivers themselves."

For more information, visit the [National Association for Home Care & Hospice](#), which provided source information for this article.

"People will seldom, if ever, face a more difficult time in life than when they are in home care and hospice," Halamandaris pointed out. "During this special month we **pay tribute** to **our talented home care** and hospice professionals who are there at that very trying time. They are among the reasons why home care is poised to play a key role in coming years as the center of health care in our country."

Toby Price
President / CEO



Dallas Office

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November

Special Points:

☺ Message from Toby, President & CEO

☺ Upcoming Events

☺ Nurse of the Month

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Points from QA:

Thank you to all nurses that have taken the time to come into the office to complete corrections when notified.

For those that have not come in, please keep in mind the [new corrections policy](#) (write ups, state reporting, and removal from case) that was noted in last month's newsletter. Please do not let it get to that point.

Remember, that when your notes are reviewed, they are checked against the patient's Plan of Care. Your notes **MUST** reflect what is written on the POC. Please read the patient's POC thoroughly to ensure that you are documenting properly. Also, be sure that you are reviewing Physician's Orders [prior to each shift](#) to ensure that they are being documented as well. The POC and Orders are subject to change at any time so it is your responsibility to review them each time you work.

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Please also be sure to pay close attention to the following:

***Time in and out** - If your shift begins at 0700/1900, please arrive at the home 15 prior to the beginning of shift to receive report. Your time in should read 0700/1900 and your opening note should read 0700/1900. **THOSE TIMES MUST MATCH.** Your closing note must also match your time out. **DO NOT** overlap times with the nurse coming/going.

***Teaching** - teaching should be on each shift. We need for you to do more than check the NA box. If teaching is not done, please document why teaching was not provided.

Once again, thank you all. You guys are doing a wonderful job.

LaVon Hackworth, LVN & Danielle Jenkins, LVN
Quality Assurance

Message from the crew

Hello **PHH** Nurses,

First, we would like to say thank you for everything you guys do for our company and our kids and families. We hope everyone is getting excited for the holidays but we would like to ask **PLEASE** let us know any days you will be requesting off **ASAP**. We need to update our families on the changes to their schedule for Thanksgiving and Christmas!

For those nurses that work through the holidays, we **THANK YOU** in advance and our families do too!

We have several classes this month, please make sure and sign up!

Staffing Coordinator/Recruiting Team *"the shark tank"*



Directors Directive

Hello guys and gals! I want to let my clinical staff know that you are doing a wonderful job focusing your care on our patients; just a few gentle reminders regarding some changes in documentation:

Clinical staff must now complete your initial assessment within the **first 15 minutes of arrival** to the home. This means that the time next to your Vital Signs should read 15 minutes after the start of shift or earlier.

Remember that **Passive Range of Motion / Range of Motion** exercise must be documented on your nursing note, if ordered in your Plan of Care.

Teaching can be done with your patient as well as your patient's primary caregiver. If your patient is learning how to potty train, then document potty training with your patient as education provided. Infection control can be **"reinforced"** as we are getting into Flu, RSV and cold season. Please **do not** continue to mark the NA box as a "habit". If something can be documented as education, then **document it!**

Please continue to improve your documentation skills. You will find that requests to come into the office to make "corrections" will decrease if you can implement a few changes. Making sure that your documentation accurately reflects the amazing care you are performing, will not just benefit PHH, but yourself as well!!

Julie Golightly, BSN, RN

Administrator / Senior Director of Patient Care Services



This holiday season has certainly kicked off with a bang, and we are starting several new patients in the coming days.

A lot of the work coming in is for high acuity patients, and if you aren't certified to work with vent patients and would like to be, **LET US HELP YOU!** ☺ We are still having vent classes every month, and Candice is always available to answer questions you might have.

With the new patients we have coming on board we are always hiring RN's & LVN's, so please let your friends know if they are looking for work. With the holidays around the corner please also remember to get us any days you need off. We need to make sure **our families are covered**, and the earlier we know you need off, the more coverage we can assure our patients.

If you have corrections, please come and see us, it is the best way to find out about open shifts and get current to make sure you have everything up to date. We have a **mandatory meeting** at the office on November 19th.

Our office will be closed **November 28th & 29th** but someone is always on call! You're doing a **great job**, keep it up!

Austin Burton
Account Manager



Honors and Celebrations

Nurse of the Month for October: **Elizabeth Mitchell**

Elizabeth comes in each week and does corrections to her notes, she has never called out on a shift, and she gladly changed from nights to days to accommodate her patients school schedule.

Thank you Elizabeth for always going above and beyond!

You can receive a **referral bonus**:

After a nurse works 160 hours, you can receive a referral bonus of **\$400 for RNs or \$200 for LVNs.**

The staffing coordinators can provide job applications and answer any questions.

We have part-time, full-time, and PRN work available.

If you are looking to work any additional hours or have any schedule changes, please notify the office.

Staffing Coordinator/Recruiting Team



From the Desk or YOUR Respiratory Therapist:



Signs of Respiratory Distress

*Change in secretions, Elevated RR, Elevated HR, Nasal flaring, Retractions - mild, moderate, severe, Cyanosis (blue/gray lips).
Take action if any of these signs appear!*

Remember: When using the IPV machine on your patient, you **CANNOT** leave your patients' side. This is extremely dangerous! It is also, not acceptable practice. **November 18th** we have IPV/ Cough Assist training in Fort Worth from 11AM to 1:30PM, please RSVP and join us!

If you need **CPR certification (\$50.00)** have any questions/concerns please email me at: candice@pediathomehealthcare.com

We have several classes this month, please take a look on page 5 for upcoming events!

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Respiratory Therapist / Education Liaison

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Where Kids Come First!



<https://www.facebook.com/PHHcare>

Events & Training

Trach & Vent:

Nov 15th - Please contact your local office for more information & sign up prior to attending

IPV & Cough Assist:

Nov 18th in Fort Worth

RSVP: candice@pediatrichomehealthcare.com

Mandatory Meeting:

Nov 19th Hosted by Shield Healthcare (lunch provided)

Nutrition / Gbutton / Gtube In-Service 11A-1P

AND Accidently Occupational Insurance roll out 1P-2P

We have IV classes @ Children's Medical Center
(Downtown Dallas Campus)

Classroom D8 from 1p-3p on Nov. 12th

Nurses will receive 2 CNE credits if the
ENTIRE class is attended.

No cost, except parking, which is \$2

Our Fort Worth Staff & Friends

